

**CIRDDOC/FCDO SUB-NATIONAL BUDGET TRANSPARENCY SURVEY –
TIMELINES (April 2022- March, 2023)**

Project Activities	DATES	By Whom
Quarter 1.(April - July, 2022)		
Review of Survey Instrument: <i>The Questionnaire. Guidelines and Methodology</i> , Due diligence for downstream partners: - <i>Researchers, State Supervisors & Zonal Coordinators.</i>	April, 2022	Cirddoc
Induction training/Workshop for downstream partners.	28 May- 6 June, 2022	- Cirddoc /Chief Consultant
Data Collection/Completion of Questionnaire: - Completion & Submission of Section I&II -- State Supervisors' Report (Section II)	May 27, 2022 May 28, 2020	- - - Researchers - - Zonal Coordinators /Cirddoc - State Supervisors
Data Collection/Completion of Questionnaire: - Completion & Submission of Section III - Zonal Quality Data Assessment on completed section III. - State Supervisors' Report(Section III)	June.28, 2022 July. 1-22, 2022 July, 28	- - - Researchers /Supervisors - Zonal Coordinators /Cirddoc
Quarter 2.(August-October, 2022)		
- Zonal validation meeting on Section III. - Submission to Cirddoc	August 1-9, By August 15.	- State Supervisors -Zonal Coordinators

Data Collection/Completion of Questionnaire: - Completion & Submission of Section IV - State Supervisors' Report(Section IV) - Zonal validation meeting on Section IV Submission to Cirddoc	Aug.26, 2022 Sept. 5 Sept. 16, 2022 By Sept. 16.	- - - Researchers /Supervisors - Zonal Coordinators /Supervisors/Cirddoc - State Supervisors -Zonal coordinators
Data Collection/Completion of Questionnaire: - Completion & Submission of Section V - State Supervisors' Report(Section V) - Zonal validation meeting on Section V. Submission to Cirddoc	Oct. 5, 2022 Oct. 14 Oct. 27 By Oct. 30.	- - - Researchers /Supervisors - Zonal Coordinators /Supervisors/Cirddoc - State Supervisors - Zonal coordinators
Quarter 3.(November- January, 2023)		
Review of the Questionnaire by Independent Reviewers	Nov., 18, 2022	- Independent Reviewers
Collation of Questionnaires from Independent Reviewers	No. 29, 2022	Cirddoc
Return of Questionnaire for Researcher's comments	Dec. 7, 2022	Cirddoc
Harmonization of Independent Reviewers/ Researchers positions	Dec. 16, 2022	Cirddoc
Collation of Questionnaires/Reports from States.	Dec. 27-29, 2022	State Supervisors/Cirddoc
Compilation and submission of Zonal reports.	Dec 27 - 29, 2022	Zonal Coordinators
Analysis of Data collected.	Jan. 27	Cirddoc /Consultant

Draft Report of Findings	By January 30-31, 2023	Cirddoc/Consultant
Quarter 4		
Review Meeting with Researchers and Zonal Coordinators on the draft Report.	Feb. 12 - 20, 2023	Cirddoc, Researchers, Supervisors & Zonal Coordinators
Production of Final Reports	Feb. 20- March, 22, 2023	Cirddoc
Presentation/Discussion of Report with Donor	March 24-30, 2023	Cirddoc
Release/National Launch of SNBTS REPORT 2022	April 3-26, 2023	Cirddoc
Dissemination of Reports: State and Zonal Launches/Advocacy.	May - June, 2023	Zonal Coordinators, Researchers, Cirddoc.

Note: All activities are to be closely monitored and supervised by CIRDDOC research team.